Navigating ROM (Results Oriented Management)



Knowledge Base Article

ROM (Results Oriented Management)

This Knowledge Base Article discusses how to access ROM, how to navigate the My Home page in ROM and how to find the Online Help system in ROM.

ROM is a web application being administered by ODJFS. The ROM data is pulled from the Ohio SACWIS system and updated nightly to the reporting system.

ROM Reports reside on a secure server managed by the State of Ohio ODJFS.

Important:

• In order to log into and access ROM, the user must be connected to the ODJFS network.

ROM history is a ten year rolling window.





Logging into ROM

There are three ways to log into ROM.

Logging in through myOhio.

- 1. Go to the myOhio site at www.myohio.gov
- 2. Enter your OHID User ID.
- 3. Enter your Password.
- 4. Click, Log In.

⊡hio



The myOhio Home screen appears.

5. Click, MY WORKSPACE.





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Navigating ROM

The MY WORKSPACE screen appears.

6. Click, Launch the OH|ID App Store.

We've moved our Applications	
 Check out your newly redesigned OH ID App Store! All of your application subscriptions were transferred seamlessly. Enjoy!	Launch the OH ID App Store
Learn how to use the new App Store	

The My Sites & Applications screen appears.

7. Click the **ROM** icon (or the **Go To Site** link).





The Ohio ROM Reports Home screen appears.



Logging into ROM from SACWIS:

1. Click the **Home** button located in the right corner of the screen.

Ohio SACWIS	Log.off Ohio Department of Job and Family S 1/4.08.8 C / Last Login: 12/01/2020	ervices 02:29:30 PM		🕈 Home 👻 🔘 R	tecent + 🛛 Q Search + 🗍 🛛 Help +
Home	Intake	Case	Provider	Financial	Administration
Alerts Action Items	s Approvals Assign	ments			
ODJFS MESSAGES 09/23/2020 09:23 AM Fam	ily Case Plan - Independent Livir	ng Issue Show More			
11/30/2020 05:00 PM 1095	-B: Health Coverage Forms Show	v More			
12/10/2020 08:15 AM Help	Desk unavailable Show More				
Alerts Since					
Last login 1 day 7 day	vs 14 days	Sort By:	Activity Date (Newest First)	Filter Show more filters	hu.
Loading Alert					

The Home button will expand to display a drop-down menu.

2. Select **ROM Reporting** from the drop-down menu.

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No Alerts Found.					



The Ohio ROM Reports Home screen appears.

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eport Menu	Welcome to your home page for ROM Reports - a feature-rich online report system for aiding the management of your organization.
oster Care Counts	Check the notices listed below to notes on updates to rCMI reports.
Data current date: 12/10/2020	News and Notices The score of data reported in RCM is based on a rolling 10-year window with data not earlier than October 1, 2009.
Copyright (0.402) School of Social Wolfare	PLEASE NOTE: The header above will read "Ohio ROM Reports" when the daily morning update of data is complete. The header will read "Ohio ROM Reports is Currently Rebuilding" when ROM data is undating, and this will impart the validity of the data.

Logging In Using the ROM URL

1. Enter the following URL in your browser: <u>https://rom.jfs.ohio.gov/</u>.

The myOhio screen appears.

- 2. Enter your OH|ID Workforce User ID.
- 3. Enter your **Password**.



The Ohio ROM Reports Home screen appears.

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Report Menu	W	/elcome to your home page for ROM Reports - a feature-rich online report system for aiding the management of your organization.	
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Copyright ID RU School of Social Welford		The scope of data reported in NOM is valued with a value of the state of the scope of data in October 1, 2009. PLEASE NOTE: The header above will read "Nhio ROM Reports" when the daily moming update of data is complete. The header will read "Ohio ROM F Currently Rebuilding" when ROM data is updating, and this will impact the validity of the data.	Reports is



Reviewing the My ROM Reports Home Screen

After logging in, the following information displays on the screen:

- Your Name and a Welcome message.
 - News and Notices: This section presents system information from the state administrator regarding: Changes in Reports
 - New Reports or Features
 - > Agency Announcements, such as:
 - ✓ Messages from the Director
 - ✓ Reaching Benchmarks or Goals
 - ✓ Training Information

In the report header (blue banner at the top), the following information appears:

- State logo/report system name
- My Home button
 - o This button will take you to the My Home screen from anywhere in ROM.
- Reports button
 - This button will take you to the Report Menu page, which provides a menu of report measures/types.
- Resources
 - This button provides a list of various such as the ROM Data Dictionary.
- Help
 - This button provides links to ROM's Online Help system which consists of report definitions, written guides, and videos that explain how to use ROM.
- User name



If you need additional information or assistance, please contact the SACWIS Help Desk at: 614-466-0978, select #3, then select #5.

